

## Woodmancote School and Little Chestnuts Accessibility Plan

Designated Member of Staff	Headteacher
Committee with responsibility	Premises Committee
Date of Issue	November 2015
Frequency of Review	3 Yearly

Issue Number	Issue Date	Summary of Changes
1	November 2015	New Policy
2	September 2016	Reviewed
3	June 2019	Reviewed
4	May 2020	Covid-19 update

Item	Areas	Recommendation	Priority A	Priority B	Priority C	Keys for costs	Target date	Date Achieved
1	Car Park	Inform staff that they must not block the pedestrian route	X			N	2015	
2		Clearly mark out parking spaces to maximise use of space		X		M	2016	
3		Mark out a safe pathway for pedestrians in the car park.				N	2018	2018
4		Mark out your accessible space correctly. Place a sign at the entrance to your car park showing the location of the accessible car park space.		X		M	2016	
5	Outside Steps	Paint nosings on the top and front of each outside step.		X		M	OG	
6		Ensure that there are two sets of handrails on all external steps with 3 risings or more.		X		M	2016	
7		Place a sign next to your intercom to make it easier for a disabled/partially sighted person to see.		X		M	2016	
8	Entrances	Check the door closures regularly and alter accordingly. Because manual door closers are fitted to most of the entrance doors, make sure these are adjusted to provide the minimum force necessary to open or close the doors. Install automatic entrance doors if the budget permits.	X			N	2015	
9		Ensure that missing bulbs and fluorescent	X			M	OG	

		tubes are replaced as soon as possible.						
10		Ensure that circulation routes are kept clear of obstructions, such as sports equipment, deliveries, and stationery.	X			N	OG	
11	Reception Area and Desk	Provide a seat with arms in the reception area.	X			M	2015	
12		Fit shelf in reception area to facilitate a person in a wheelchair signing documents.		X		M	2016	
13		Purchase a portable induction loop for the use of hearing impaired visitors/parents and display the sign.		X		M	2016	
14	Signage	Review internal signage and add more directional signs. Change signage in upper case to lower case.		X		M	2016	
15	Internal Doors	Ask the caretaker to check every door for noise levels regularly and adjust accordingly when necessary	X			N	OG	
16		Change internal door handles where necessary to D type handles.			X	M	OG	
17	WC's provision for disabled users	Arrange disability awareness and etiquette training and some form of basic manual handling training for appointed members of staff.		X		M	2016	
18	WC's	Supply a new cord in your accessible toilet ensuring that the length is correct and can be reached by a person who may have fallen to the floor.	X			M	2015	

19		Ensure that the accessible toilet is not used for storage purposes. The lockers should be removed from the accessible toilet and the bin should be re-positioned.	X			N	2015	
20		Provide signage showing the location of the accessible toilet. Install a coat hook in the accessible toilet at a suitable height so that it can be easily reached/used by a person in a wheelchair	X			M	2015	
21	Staffroom	Different options for seating should be provided. Provide at least one seat with arms.	X			M	2016	
22	Means of Escape	Remove any obstructions on escape routes daily	X			N	OG	
23		Ensure fire doors are in working order and there are no obstructions on the outside	X			N	OG	
24		Provide wheelchair handling training to teachers and caretakers	X			M	OG	
25		An individual should be delegated to ensure all escape routes are free from obstructions. This needs to be done daily	X			N	OG	
26		Continue to train staff to assist in evacuation procedures especially in helping the mobility impaired. Awareness training maybe required	X			N	OG	
27	Outdoors	Purchase a suitable outdoor picnic table for wheelchair users		X		M	2016	

## Accessibility Plan

### Covid 19

- Individual Risk Assessments have been drafted for all children with an EHCP or who pose a possible risk to the health and well being of others. If the risks are not deemed to be manageable by the school, the child will be unable to attend school.
- Where an individual has a physical disability, their risk assessment will be completed by the SENCO, reviewed by the Headteacher and agreed by the Safeguarding Governor.
- If accessibility to the school site involves potential cross contamination, all possible steps will be taken to reduce the spread of the virus and details will be contained with the individual's risk assessment. This may include regular sanitising of areas touched by the child.
- Signage around the school highlighting social distancing will be in the most appropriate colours for children with specific needs.

Policies currently allocated to Safeguarding-December 2017
Acceptable Use
Anti-Bullying
Attendance
Behaviour
Children in Care
Code of Conduct
Complaints
Coronavirus
E-Safety
Equality
Intimate Care
Medical Conditions
Positive Handling
Preventing Radicalisation
Recruitment and Selection
Safeguarding and Child Protection
SEN

Policies currently allocated to Premises-December 2017 which have a Safeguarding element
Accessibility Policy, Audit and Plan
Anaphylaxis Awareness and Monitoring
Disability Discrimination Policy and Plan
Business Continuity Plan
Emergency Asthma Inhaler Policy
Fire Risk Policy and Risk Assessments
Health and Safety Policy
Lone Working Policy
Lettings Policy
Off Sites Visits and Journeys
Security Policy
Records Management Policy